



SERVICE UNIT LEAD

Summary: Provides direction, guidance and conducts regularly scheduled Service Unit meetings for volunteers in a specific territory. The SUL is also responsible for helping to retain membership for all girls and adult volunteers in a geographic area, consistent with GSHPA's goals and benchmarks.

Appointment Term: 3-year term with annual appointment by Volunteer Support Coordinator

Required Training: Service Unit Learning Path, Volunteer Orientation, New Leader Training, Troop Banking Training

Required Documents: Active Membership, Current Background Checks, Social Media Policy

Responsibilities:

Be a Mentor

- Model and uphold the Girl Scout Promise & Law
- Maintain a close relationship with volunteers and staff within the assigned area
- Welcome all new troop leaders to the Service Unit
- Conduct regular outreach to troop leaders in the Service Unit
- Connect volunteers to resources that enhance their knowledge of their role
- Support leaders' needs to host events and programs both in-person and virtual

Be a Leader

- Build and oversee a Service Unit Team to encourage volunteer engagement within the Service Unit
- Participate and promote adult learning opportunities to build and update skills and knowledge
- Encourage participation in GSHPA product programs, fundraising campaigns, events, camps, and surveys
- Support new and existing troop leaders
- Serve as one of the two signers on the Service Unit bank account and collaborate with Service Unit Treasurer to ensure proper usage and tracking of Service Unit funds

Be a Facilitator

- Facilitate regular in-person and/or virtual Service Unit meetings that are fun, interactive, and leader-led
- Facilitate delegate elections in the assigned area every fall

Be a Partner

- Work collaboratively with GSHPA staff and volunteers to promote the mission of Girl Scouts
- Meet regularly with Volunteer Support Coordinator (phone, virtual, or in-person) to review GSHPA updates and information and Service Unit business, to include but not limited to: Troop Support, Recruitment, and Retention
- Work with Service Unit and Community Teams to create a year-long plan to engage girls and volunteers and to support service unit goals

Core Competencies - Required:

- **Girl Focus:** Empower girls to lead activities, learn by doing, and cooperate with others on current issues that involve their interests and needs, while having fun
- **Personal Integrity:** Demonstrate dependability, honesty, and credibility
- **Adaptability:** Adjust, modify own behavior, and remain flexible and tolerant in response to changing situations and environments
- **Communication:** Respectfully express ideas and facts clearly and accurately
- **Fostering Diversity:** Understand and embrace differences